



ALAMEDA COUNTY  
CONGESTION MANAGEMENT AGENCY

1333 BROADWAY, SUITE 220 • OAKLAND, CA 94612 • PHONE: (510) 836-2560 • FAX (510) 836-2185  
E-MAIL: [mail@accma.ca.gov](mailto:mail@accma.ca.gov) • WEB SITE: [accma.ca.gov](http://accma.ca.gov)

**PLANS AND PROGRAMS COMMITTEE**

**MEETING NOTICE**

**Monday, July 11, 2005**  
**10:15 AM or immediately**  
**following Administration**  
**and Legislation Committee**  
**Meeting, which ever is later**  
CMA Board Room  
1333 Broadway, Suite 220  
Oakland, California 94512  
(see map on last page of  
agenda)

Members:  
Chair: Councilmember Larry Reid  
Vice Chair: Supervisor Scott Haggerty  
Councilmember Nora Davis  
Mayor Roberta Cooper  
Mayor Mark Green  
Mayor Jennifer Hosterman  
AC Transit Director Dolores Jaquez  
BART Director Tom Blalock

Staff Liaison: Jean Hart  
Secretary: Christina Muller

**AGENDA**

*“Copies of Individual Agenda Items are Available on the CMA’s Website”*

**1.0 PUBLIC COMMENT**

Members of the public may address the Committee during “Public Comment” on any item not on the agenda. Public comment on an agenda item will be heard when that item is before the Committee. Anyone wishing to comment should make their desire known to the Chair.

**2.0 CONSENT CALENDAR**

**Action**

**2.1 Minutes of June 13, 2005\* (page 1)**

**2.2 Deputy Directors’ Report\* (page 5)**

**3.0 FUNDING PROGRAMS AND PROJECT DELIVERY**

**3.1 TFCA Program:**

**Quarterly at Risk Report\*(page 11)**

**Discussion/Action**

The Committee is requested to review and approve the attached Quarterly At Risk report for local projects programmed in the TFCA Program.

**3.2 FederalSTP/CMAQProgram:**

**Quarterly At Risk Report\* (page 17)**

**Discussion/Action**

The Committee is requested to review and approve the attached Quarterly At Risk report for local projects programmed in the STP/CMAQ Program.

**3.3 2006 STIP: Schedule and Process\* (page 23)**

**Information/Discussion**

Staff will provide a status report on the progress of the 2006 State Transportation Improvement Program (STIP) process.

**4.0 CONGESTION MANAGEMENT PROGRAM/COUNTYWIDE  
TRANSPORTATION PLAN/REGIONAL TRANSPORTATION PLAN**

**4.1 2005 Draft Congestion Management Program\* (page 25)**

**Action**

It is recommended that the Board approve the Draft 2005 Congestion Management Program ([attached separately](#)). Substantive changes to all of the chapters with the exception of Chapter 7 Capital Improvement Program have been reviewed by the Committee. The changes to Chapter 7 include update to the MTC's policy with respect to distribution of STP/CMAQ funds in the region reflecting the current policy and update to the Capital Improvement Program projects listing. The draft document will be transmitted to the Metropolitan Transportation Commission upon approval by the Board. The final 2005 CMP will be brought back to the Committee in September.

**5.0 ADJOURNMENT/NEXT MEETING: MONDAY, SEPTEMBER 12, 2005**

Note: there will no meeting in August.

- (#) All items on the agenda are subject to action and/or change by PPC.
- \* Attachments enclosed
- \*\* Materials will be available at the meeting.

*PLEASE DO NOT WEAR SCENTED PRODUCTS SO INDIVIDUALS WITH  
ENVIRONMENTAL SENSITIVITIES MAY ATTEND*

**PLANS AND PROGRAMS COMMITTEE  
MINUTES OF JUNE 13, 2005**

**OAKLAND, CA**

Vice Chair Haggerty convened the meeting of the Plans and Programs Committee at 10:26 a.m. The roster of attendance is attached.

**1.0 PUBLIC COMMENT**

There were no public comments.

**2.0 CONSENT CALENDAR**

**2.1 Minutes of May 9, 2005**

**2.2 Deputy Directors' Report**

A motion was made by Davis to approve the Consent Calendar; a second was made by Lockhart. The motion passed unanimously.

**3.0 FUNDING PROGRAMS AND PROJECT DELIVERY**

**3.1 Federal STP/CMAQ Program: Cycle 1 Augmentation:**

**Programming Local Streets and Roads Rehabilitation and Safety Funds**

O'Brien informed the Committee that MTC anticipates an additional \$105 million in federal STP funds will be available for programming in the region. Of these funds, \$22.5 million have been reserved for local streets and roads projects. Alameda County is proposed to receive \$3 million of these funds. The CMA TIP programming process for local streets and roads and safety projects that was initiated in February was delayed in order to match the schedule of the federal STP Cycle 1 Augmentation funds. After a brief discussion a motion was made by Davis recommending that the Board approve the Program of the CMA TIP and STP Cycle Augmentation Funds; a second was made by Lockhart. The motion passed unanimously.

**3.2 2006 STIP: Schedule and Process**

Furger reviewed the 2006 STIP: Schedule and Process. After a brief discussion a motion was made by Davis recommending that the Board approve the process and schedule for the development of the Alameda County program of projects for the 2006 State Transportation Improvement Program (STIP); a second was made by Blalock. The motion passed unanimously.

**3.3 CMA Exchange Program: Quarterly Status Report**

O'Brien reviewed the Quarterly Status Report. A motion was made by Blalock recommending that the Board approve the Quarterly Status Report for local projects programmed in the CMA Exchange Program; a second was made by Davis. The motion passes unanimously.

### **3.4 Transportation Fund for Clean Air (TFCA): Submittal of Grant Application for the Regional Program**

Minoofar requested that the Committee recommend the CMA Board approve Resolution 05-14 authorizing the Executive Director to submit applications for three projects related to the SMART Corridors program to the Bay Area Air Quality Management District in the Transportation Fund for Clean Air (TFCA) Regional program. The applications are due on June 30, 2005 and require a Resolution of Support from the Lead Agency. A motion was made by Davis to forward Resolution 05-14 to the Board for approval; a second was made by Blalock. The motion passed unanimously.

## **4.0 CONGESTION MANAGEMENT PROGRAM/COUNTYWIDE TRANSPORTATION PLAN/REGIONAL TRANSPORTATION PLAN**

### **4.1 2005 CMP Update: Chapters 8 thru 10**

Suthanthira reviewed the modifications to the 2003 Congestion Management Program affecting Chapters 8, 9 and 10. Draft Chapter 7 Capital Improvement Program will be presented to the Committee in July. A complete draft 2005 CMP document, including the chapter on Capital Improvement Program will be scheduled for Board action in July 2005. A motion was made by Davis to approve the modification to the 2003 Congestion Management Program; a second was made by Green. The motion passed unanimously.

### **4.2 Lifeline Transportation Program: Coordination with ACTIA**

Stark requested that the Committee recommend the Board authorize the CMA to submit notification to MTC that the CMA and ACTIA will jointly administer the Lifeline Transportation Program and that the CMA has an interest and is willing to administer the program consistent with MTC's Guiding Principles for County Lifeline Programs guidelines. Stark provided the Committee with a copy of MTC's Guiding Principles and noted that MTC has designated the CMAs and/or other countywide entities as administering agencies for the initial three years of the Lifeline Transportation Program. The Program will address transportation needs of low income people in areas which have developed a Community Based or similar Transportation Plan. MTC will allocate \$4.1 million to Alameda County over three years. ACTIA administers special transportation for senior and people with disabilities, many of whom are low income. CMA and ACTIA staff have initiated discussions to coordinate the administration of the Lifeline program, with CMA administering capital funds and ACTIA administering operating funds. Staff will continue to develop a more detailed work program during the summer 2005. After a brief discussion a motion was made by Jaqqez to forward staff recommendations to the Board for approval; a second was made by Blalock.

#### **4.3 Dynamic Ridesharing Pilot Project – Budget and Contract Amendment**

Beth Walukas advised the Committee that the CMA received a grant from the Federal Highway Administration (FHWA) to implement a dynamic ridesharing pilot project and on July 22, 2004, the Board approved a consultant budget of \$131,700, consisting of \$105,000 federal funds and a \$26,700 local match. Walukas noted that the project has encountered several issues including coordinating with multiple agencies, installation of a kiosk at the Dublin/Pleasanton BART station and transitioning the call center operations from RIDES to a new operator. These issues have required a significant amount of effort to resolve. In order to implement the pilot project for six months, additional funding is needed. Funds are available from the federal grant; however a local match is required. After a brief discussion a motion was made by Lockhart recommending that the Board approve programming of \$33,600 in federal funds and \$8,400 in CMA TIP funds to implement the program for six months; a second was made by Davis. The motion passed unanimously.

#### **5.0 ADJOURNMENT/NEXT MEETING: MONDAY, JULY 11, 2005**

**NEXT MEETING:** – July 11, 2005 at the CMA Office, 1333 Broadway, Suite 220, Oakland, CA 94612.

Attest By

A handwritten signature in black ink, appearing to read 'Christina Muller', with a long horizontal flourish extending to the right.

Christina Muller, Secretary

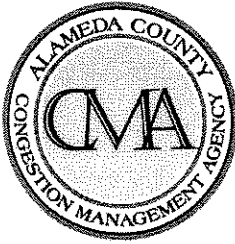


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PLANS AND PROGRAMS COMMITTEE  
JUNE 13, 2005  
ROSTER OF MEETING ATTENDANCE  
CMA OFFICE, OAKLAND, CALIFORNIA

	NAME	JURISDICTION/ ORGANIZATION	PHONE #	E-MAIL
2.	<del>Chris</del> Neil H. Parish	<del>Staff</del> WRBD	<del>508 250</del> 510 834-6600	NParish@wrbd1.com
3.	Don Davis	Emeryville "	652-2195	
4.	Robert Jaggay	Ac Transit		
5.	<del>William H. Haggerty</del>	<del>Alameda County</del>	<del>510 755</del>	
6.	Scott Haggerty	Alco	510 714-6067	SCOTT.HAGGERTY@ACGOV.ORG
7.	TOM Blacklock	BART	510-490-7565	
8.	Janet Lockhart	for Jennifer Hesterman		
9.	Stefan Garcia	ACCMA Staff	510-836-2560	
10.	CYRUS NNONKAR	"		
11.	Frank Fergus	"		
12.	Alan Hart	"		
13.	Jennings Fay	"		
14.	SAROVANA SUTHANITHIRAK	ACCMA staff		
15.	Dan Stark			
16.	Beth Walukas	self	915/482-0991	bWalukas@sbcglobe.net
17.	Dawn Argyle	Alco BOS#1	510 272-6911	dawn.argyle@accgov.org
18.	Pat Mossburg	Oak/Larry Reid	238-7573	pmossburg@oaklandnet.com
19.	Joanne Parker	BART	510-287-4795	jparker@bart.gov
20.	Jon Twichell	Ac Transit	891-4801	jtwichell@actransit.org
21.	Jack Taylor	ACCMA Project Monitoring	(510) 836-2560 ex. 20	ProjectMonitoring2@accma.ca.gov
22.				
23.				



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*July 11, 2005*  
*Agenda Item 2.2*

**MEMORANDUM**

**Date:** June 30, 2005  
**To:** Plans and Programs Committee  
**From:** Jean Hart, Deputy Director  
Frank Furger, Deputy Director  
**Subject:** Deputy Directors' Report

**MTC's Lifeline Transportation Program** - CMA staff is working with ACTIA to develop a program to jointly administer the Lifeline Transportation Program. A proposed work program will be presented to the Board September 2005.

**I-880 Corridor System Management Study** – This study, sponsored by Caltrans, will provide a detailed evaluation of the I-880 corridor to determine what transportation strategies make the most sense and when they should be implemented. Caltrans made a presentation on the scope of work and the status of the study to the I-880 Steering Committee in December 2004. Currently, data input and simulation model development are in progress. Upon completion of initial model development, Caltrans will be able to provide a status report on the study.

**North I-880 Operations and Safety Project** – The expenditure plan for Regional Measure 2 included funding for projects identified in the North I-880 Study. RM2 Initial Project Reports and allocation was approved by MTC. An RFP for project development work for the project was released in January, 2005 and nine proposals were received. The Korve/RBF Team was selected to perform the project development work for the project. A notice to proceed with the work was issued in early May.

**San Pablo Avenue Corridor** –A Letter of Agreement has been signed by AC Transit and ACTIA, and a Notice to Proceed was issued to Carter Burgess to begin engineering review of proposed additional San Pablo Rapid Stop amenities. Site meetings between AC Transit, Carter Burgess, CMA and local jurisdictions will begin shortly. The Policy Advisory Committee will meet July 14<sup>th</sup> to review the scope of work and assumptions for the work to be completed in the corridor.

**SMART Corridors Program** – The CMA Board and West Contra Costa County Transportation Advisory Committee (WCCTAC) as well as the participating agencies have adopted the plan for the Operations and Management of the current system. A minor contract was issued to the construction contractor to act as interim maintenance contractor to allow CMA to issue a request for bids and secure a permanent maintenance contractor to assist the project stakeholders in maintaining field equipment. There are 135 Closed Circuit TV (CCTV) cameras which are streaming video images, 49 vehicle detector stations are reporting the speed and volume of traffic along the arterials on continuous basis. The public WEB site address for the SMART Corridors is: <http://www.smartcorridors.com> . Emitters have been supplied to the first responders for safe and fast deployment to incidents on freeways and surface streets. Additionally, on-board data terminals have been provided to the fire departments for real-time viewing of traffic congestion, video and incidents prior and as dispatched to incidents.

**Rapid Bus Corridor on International/Broadway/Telegraph:** - CMA staff is coordinating the work with AC Transit, on the implementation of this new Rapid Bus corridor. This corridor starts at the Bay Fair BART station, in the city of San Leandro and includes portions of E 14th/International Boulevard, Broadway, Telegraph in the cities of Oakland, and Berkeley. The length of this corridor is about 18 miles, and carries about 30,000 daily transit riders. CMA staff has secured three separate TFCA grants totaling \$1.4 million to supplement measure B funds provided to AC Transit by ACTIA. This project has a very aggressive schedule and is being fast tracked to meet the June 26, 2006 deadline for the start of service by AC Transit. It is expected that CMA would administer multiple procurement and construction contracts that may run concurrently to meet the schedule. The CMA Board has authorized staff to solicit multiple calls for bids for equipment and construction. The design for E 14<sup>th</sup>/International and Telegraph has been completed. The Bids for the traffic signal controllers and cabinets were received on May 12<sup>th</sup>. McCain Traffic supplies, inc. was the lowest, responsive bidder. The Bids for construction on Broadway were rejected as only one bid was received that was much greater than the engineer's estimate of probable costs. CMA is re-advertised the Broadway work on June 15, 2005, following an outreach to the contractor community. Bids will be due on July 14, 2005. The A call for bids was also made on June 15, 2005 for Telegraph Avenue, with bids due on July 14, 2005. E 14th/International work will be advertised in August following the review and permit process from Caltrans. Based on a request from AC Transit, CMA has also requested bids for 34<sup>th</sup> Avenue. The bids were received on June 3, 2005. SIMCO Construction, Inc. of Oakland was selected. SIMCO is progressing well with the construction. This work is needed for a preliminary start of service by July 2005.

**Grand/MacArthur Corridor Transit Enhancements:** CMA and AC Transit are the joint sponsors of the Regional Express Bus program that is funded by Regional Measure 2. A component of this project is the transit enhancements along Grand/MacArthur Corridor starting at 106<sup>th</sup> Avenue and ending at Maritime for the Bay Bridge access. This project includes a transit operations analysis and design and construction of various traffic signal modifications along this corridor. In addition to the RM 2 funds, the Air District recently approved a TFCA grant application that was jointly submitted by CMA and AC Transit that includes \$205,000 for the installation of Transit Signal Priority components in the Corridor. The total budget for this phase of the Grand/MacArthur Corridor enhancement is \$1,248,000. A Request for Proposals was released in April 2005 for consultant services to conduct a transit operations and traffic



engineering analysis for this corridor. A total of four proposals were received on May 19, 2005. Interviews were held on June 6, 2005. DKS Associates was selected to lead the analysis and design tasks. The construction is expected to start in 2006. However, equipment such as traffic signal controller assembly and cabinets will be procured by the end of calendar year 2005.

**Route 84 HOV – Dumbarton Corridor** - In October MTC allocated \$2 million in RM 2 funds to the CMA for the design of HOV improvements on Route 84 in the Dumbarton Corridor. The CMA is coordinating development of this project with Caltrans.

**I-680 Southbound HOV Lane Project** – The CMA is partnering with Caltrans in the design of this project with a CMA design consultant developing plans for all structure modifications required in the corridor and Caltrans completing all civil design. Final design is being coordinated to incorporate the SMART Lane components. Construction is scheduled to begin in 2006 subject to the availability of funds in the STIP.

**I-680 HOV Lane Project – Soundwall Construction** – The contract is at about 81% of the allotted time and the project is approximately 81% complete. The project completion will be delayed to August 2005 due to a combination of weather delays and the addition of a new wall to the project scope. The project is one of the components of the overall I-680 Corridor Improvements. Work along the overall corridor includes excavation, grading, constructing shoring walls, constructing pile cap, constructing retaining walls, and installing masonry block. A detailed project status by wall group is available on the ACCMA web page as well as job site photos.

**I-680 SMART Carpool Lane Project** – Work has continued on the Project Study Report including civil engineering, additional travel demand modeling and economic forecasting for dynamic pricing. Caltrans approved the methodology and assumptions for the operations model. Two scenarios have been run and three more will be needed to complete the work. The project description and project background was submitted to Caltrans to be used in the environmental document. The RFP for public outreach was completed.

**Dumbarton Corridor** – Phase 1 of the EIR/EIS process, focusing on alternatives analysis is expected to be complete November-December 2005. Phase 2, which will analyze a limited number of rail alternative and bus alternatives, will be complete June 2006. The parties are developing funding agreements for the first phase among ACTIA, VTA and San Mateo and principles for governance and operation, which will include a CMA representative on the management and operating committee. MTC staff met with the planning directors in the corridor to discuss MTC's land use requirements for transit projects identified in Resolution 3434.

**BART to Silicon Valley (Silicon Valley Rapid Transit Corridor-SVRTC)** – The Final EIR was complete in 2002. The EIS and Supplemental EIR, which include modifications to the original project such as structural engineering options that provide cost saving options along the alignment, will begin this summer. The EIS and Supplemental EIR are expected to be complete in early 2007.

**I-580 HOV Lane Project** – The administrative draft traffic operations study is complete. The environmental team has been working with the design team to finalize the details of the “typical

roadway section” in order to complete the project description for the environmental document. Issues relating to drainage have been resolved and will be included in the environmental document. The administrative draft report is scheduled to be completed by mid-summer. The expenditure plan for Regional Measure 2 (RM2) included \$65 million in funding for this project; ACTIA’s Measure B reauthorization included \$10 million in funding for auxiliary lane construction between Tassajara Road and Airway Boulevard. An RM2 Initial Project Report and allocation for \$6 million was approved by MTC in late 2004. A request for proposals for preliminary engineering and design services was released in January, and a consultant team was selected in March; preliminary design work for Phase 1 is ongoing. The CMA is partnering with Caltrans in the preliminary engineering of the Phase 1 project, with Caltrans completing work for required design exceptions and providing design oversight, and a CMA design consultant completing preliminary engineering. For the ultimate project, Caltrans will perform preliminary engineering activities with CMA oversight. Upon approval of the eastbound-only environmental document, the CMA’s design consultant will proceed with final design of the Phase 1 project.

**I-580/I-680 Interchange Modifications** – The CMA is partnering with Caltrans in the development of a Project Study Report (PSR) for the I-580/I-680 Interchange Modification Project. Caltrans will be the lead agency responsible for the preparation of the PSR, supplemented by a CMA consultant team as necessary to maintain an expedited delivery schedule. A request for proposals to provide consultant staff support to Caltrans will be issued later this year. The PSR will evaluate options for direct connector structures for two critical commute movements: 1) westbound I-580 HOV to southbound I-680 HOV; and 2) northbound I-680 HOV to eastbound I-580 HOV. The PSR will also be used in evaluating the ultimate improvements required for the I-580 corridor. This project is a portion of the RM2 Initial Project Report and allocation for \$6 million that was approved by MTC in late 2004 for the I-580 Corridor.

**Ardenwood Park & Ride Lot Project** – This project acquires a site near the Route 84 / Ardenwood Boulevard Interchange in Fremont to expand an existing park-and-ride lot, which is operating at capacity. This expansion is expected to provide over 100 new parking stalls for commuters. This is a Regional Measure 2 (RM2) project, and an Initial Project Report and allocation was approved by MTC in late 2004. The CMA is co-sponsoring this project with AC Transit, and the CMA is taking the lead as the implementing agency. Staff is pursuing a Categorical Exemption as the environmental document for this project, and expects to complete the CE by mid-2005. Right of way acquisition will begin shortly after the environmental document is approved.

**Tri-Valley Triangle Analysis** – The Policy Advisory Committee met on June 3 and approved the network for the future base case and the operations model. The July 1 PAC meeting was canceled. The TAC will meet July 14 to develop the alternative packages to be analyzed in the study. Their recommendations will be forwarded to the PAC for consideration on August 5<sup>th</sup>.

**Berkeley/Oakland/San Leandro BRT** – The alternatives to be analyzed in the EIS/EIR have been identified. Technical studies on traffic and ridership estimates have begun.

**FAIR Lanes** –The consultants are incorporating the comments from the Task Force into the final report including. The report, including findings and recommendations, will be presented to the CMA Board in July. This will conclude the activities of the study.

**Transportation and Land Use Program** – Following the CMA Board recommendation in May 2005, staff is preparing a scope and budget and potential fund sources for a Transit Oriented Development (TOD) consultant pool and a TOD project fund monitor.

**Community Based Transportation Plan: West Oakland** – A consultant was selected for the Community Based Transportation Plan in West Oakland. The project will be initiated for the West Oakland Plan in July 2005.

**Guaranteed Ride Home Program** – The 2005 Annual Program Evaluation, approved by the Board, is posted on the CMA website. The program was initiated in April 1998. One hundred and twenty six employers and 3,352 employees are registered in the program, and 954 rides have been taken, including 39 rental car rides in the countywide rental car program. The average cost per taxi trip is now \$80.62 and the average trip length is 39.01 miles. The average trip distance for a rental car ride is 87.35 miles and the cost per rental car use is \$55.00. Using the rental car saves \$77.00 for each average 65-mile trip.

**Dynamic Ridesharing** – A kiosk has been installed at the Dublin/Pleasanton BART station, initial marketing was undertaken and comprehensive testing of the software is complete. Once the remaining logistics of taxi service (guaranteed ride home), overflow parking, and the Call Center transition from RIDES to PB are resolved, the program will begin a “soft launch” to a select group in summer 2005. Over 70 people have requested to register in the program, about 40 of whom qualify as living within the geographic area covered in the program.

**Transportation Fund for Clean Air – Vehicle Incentive Program** – The Vehicle Incentive Program (VIP) is a grant that helps project sponsors acquire low emission, light-duty alternative fuel vehicles. Generally, public agencies located within the Bay Area Air Quality Management Air District's (Air District) jurisdiction can apply for VIP funds. Eligible vehicles include new vehicles that the following eligibility criteria:

- The vehicle must have a gross vehicle weight of 10,000 pounds or less.
- The vehicle must be powered by natural gas, propane, hydrogen, electricity, or hybrid electric motors or engines (bi-fuel vehicles are not eligible.)
- The vehicle must be certified to the SULEV, PZEV, or ZEV emission standard by the California Air Resources Board.

Applications will be accepted beginning September 27, 2004. Incentives will be awarded on a first-come, first-served basis until the available funds are exhausted. Additional information on this grant is available at [www.baaqmd.gov](http://www.baaqmd.gov).

**Countywide Travel Demand Model Update** –The project is currently at draft existing network development stage. Draft existing networks are being sent out for review of the local jurisdictions

as they are completed by the consultant. So far, jurisdictions in Planning Area 1 and 2 have received the draft networks for review. Complete draft networks and draft Traffic Analysis Zones will be sent out by mid-July. Comments are due in one month. There has been a delay in getting the full draft network out for review due to delays in getting model network data from some of the jurisdictions and significant additional time required to refine the MTC regional model network to properly represent freeway interchange and ramp connections. For land use, ABAG has indicated that release of Projections 05 by Census Tracts is delayed by one month to end of July 05. Regarding data collection, we have not received all of the data requested from some of the jurisdictions yet. There were no Model Task Force meetings in June and July as we are in the process of collecting and working on the data. There will be a Task Force meeting in August.

**STP/CMAQ –Project Delivery Seminar for Local Streets and Roads – Environmental Review Process** – The Local Streets and Roads Committee has organized a seminar to discuss the project delivery process for local streets and roads projects, focusing on the new environmental review process. The seminar is anticipated to be the morning of July 25<sup>th</sup> at the MTC auditorium, tentatively scheduled from 8:30 am to noon.

TFCA Program Manager Funds  
At Risk Report-  
July 2005

PPC- Agenda Item 3.1  
7/11/05

Project No.	Sponsor	Project Title	Balances	Required Activity	Date Due	Activity Completed/ Date	Notes
<b>RED ZONE (Milestone within 3 months)</b>							
99ALA01	ACCMA	Arterial Management- I-880 Smart Corridor	TFCA Award	Agree. Executed		9/20/99	FMR Due July 04 FMR Recieved- Reviewing
			\$ 182,000.00	Proj. Start		Feb-00	
			TFCA Expended	Final Reim.		3/21/02	
			\$ 182,000.00	FMR	Jul-04		
				Exp Deadline Met	2/28/02	yes	
02ALA07	LAVTA	Automatic Vehicle Locators for LAVTA Fleet	TFCA Award	Agree. Executed		2/12/03	FMR Due Sep. 04 FMR Received- Reviewing
			\$ 750,000.00	Proj. Start		Oct-03	
			TFCA Expended	Final Reim.	12/31/05	1/13/05	
			\$ 750,000.00	FMR	Sep-04		
				Exp Deadline Met	12/19/04	yes	
02ALA15	AC Transit	Bus Stop Signage/Information	TFCA Award	Agree. Executed		2/3/03	Expenditure Deadline Dec 04 FMR Due Dec. 04
			\$ 164,457.00	Proj. Start		Jul-02	
			TFCA Expended	Final Reim.	12/31/05		
			\$ 95,654.09	FMR	Dec-04		
				Exp Deadline Met	12/19/04		
94ALA16	City of Livermore	East Avenue signal interconnect	TFCA Award	Agree. Executed		3/17/97	FMR Due Mar. 05, FMR Received- Reviewing
			\$ 46,441.00	Proj. Start		Jan-97	
			TFCA Expended	Final Reim.		3/5/99	
			\$ 46,441.00	FMR	Mar-05		
				Exp Deadline Met	2/13/97	yes	
95ALA09	City of Livermore	Arterial Traffic Management- East Avenue	TFCA Award	Agree. Executed		3/19/1997	FMR Due Mar. 05, FMR Received- Reviewing
			\$ 48,884.55	Proj. Start		Jan-97	
			TFCA Expended	Final Reim.		3/5/99	
			\$ 48,884.55	FMR	Mar-05		
				Exp Deadline Met	4/22/98	yes	
03ALA08	City of Oakland	CNG Refueling Station-Oakland	TFCA Award	Agree. Executed			Board approved extension request. Agreement Amendment sent 2/1/05. Due to CMA by 5/1/05. Received amendment 6/7/05, still need original agreement
			\$ 225,000.00	Proj. Start		Jul-03	
			TFCA Expended	Final Reim.	12/31/06		
			\$ -	FMR	Aug-06		
				Exp Deadline Met	6/30/06		
03ALA03	City of Emeryville	Class II Bicycle Lane- Doyle Street Greenway.	TFCA Award	Agree. Executed		7/9/04	FMR Due June 05 Expenditures Deadline Nov 05
			\$ 50,000.00	Proj. Start		Jul-04	
			TFCA Expended	Final Reim.	12/31/06		
			\$ -	FMR	Jun-05		
				Exp Deadline Met	11/25/05		

Agree Executed- Date TFCA Agreement executed  
Proj. Start- Date of project initiation  
FMR- Date final monitoring report submitted  
Exp. Deadline Met- Expenditure occurred before deadline

Spring 05- Timely Use of Funds

TFCA Program Manager Funds  
At Risk Report-  
July 2005

PPC- Agenda Item 3.1  
7/11/05

<u>Project No.</u>	<u>Sponsor</u>	<u>Project Title</u>	<u>Balances</u>	<u>Required Activity</u>	<u>Date Due</u>	<u>Activity Completed/ Date</u>	<u>Notes</u>
03ALA04	City of Fremont	Class II Bicycle Lane- Fremont Blvd	TFCA Award	Agree. Executed		2/9/04	FMR Due Jun 05 Expenditures Deadline Nov 05
			\$ 100,250.00	Proj. Start		Feb-04	
			TFCA Expended	Final Reim.	12/31/06		
			\$ -	FMR	Jun-05		
03ALA07	City of Fremont	CNG Refueling Station-Fremont		Exp Deadline Met	11/25/05		FMR Due Jun 05 Expenditures Deadline Nov 05
			TFCA Award	Agree. Executed		2/9/04	
			\$ 96,242.00	Proj. Start		Jul-03	
			TFCA Expended	Final Reim.	12/31/06		
02ALA10	City of Oakland	Coliseum BART Bus Stop Relocation	\$ 28,176.66	FMR	Jun-05		Expenditures Deadline Sep 05 FMR Due Jul 05
				Exp Deadline Met	11/25/05		
			\$ 192,000.00	Proj. Start		Jul-02	
			TFCA Expended	Final Reim.	12/31/06		
			\$ 4,757.95	FMR	Jul-05		
				Exp Deadline Met	09/30/05		

Agree Executed- Date TFCA Agreement executed  
Proj. Start- Date of project initiation  
FMR- Date final monitoring report submitted  
Exp. Deadline Met- Expenditure occurred before deadline

TFCA Program Manager Funds  
At Risk Report-  
July 2005

PPC- Agenda Item 3.1  
7/11/05

Project No.	Sponsor	Project Title	Balances	Required Activity	Date Due	Activity Completed/Date	Notes
<b>YELLOW ZONE (Milestone within 4-6 Months)</b>							
03ALA02	City of Berkeley	Berkeley BART: Attended Bikestation	TFCA Award	Agree. Executed		1/14/04	Expenditures Deadline Nov 05 FMR Due Oct 05
			\$ 86,136.00	Proj. Start		Sep-04	
			TFCA Expended	Final Reim.	12/31/06		
			\$ -	FMR	Oct-05		
				Exp Deadline Met	11/25/05		
02ALA06	City of Hayward	Soto Rd. Bicycle Gap Closure	TFCA Award	Agree. Executed		1/22/03	Expenditures Deadline Dec 05 FMR Due Nov 05
			\$ 183,500.00	Proj. Start		Sep-03	
			TFCA Expended	Final Reim.	12/31/06		
			\$ 79,262.75	FMR	Nov-05		
				Exp Deadline Met	12/31/05		
03ALA12	ACCMA	Transit Bus Priority Systems, International Blvd.	TFCA Award	Agree. Executed		5/14/04	Expenditures Deadline Nov 05 FMR Due Aug 06
			\$ 500,000.00	Proj. Start		Feb-04	
			TFCA Expended	Final Reim.	12/31/06		
			\$ 97,757.90	FMR	Jun-06		
				Exp Deadline Met	11/25/05		
93ALA20	City of San Leandro	Local Arterial Management Program	TFCA Award	Agree. Executed		8/25/93	FMR Due Dec 05
			\$ 44,044.00	Proj. Start		Jul-93	
			TFCA Expended	Final Reim.		95/96	
			\$ 44,044.00	FMR	Dec-05		
				Exp Deadline Met	3/29/96	yes	
94ALA20	City of San Leandro	Local Arterial Traffic Management	TFCA Award	Agree. Executed		2/22/94	FMR Due Dec 05
			\$ 50,898.00	Proj. Start		Jul-94	
			TFCA Expended	Final Reim.		7/1/97	
			\$ 50,898.00	Final Mon.	Dec-05		
				Exp Deadline Met	2/13/97	yes	
95ALA04	City of Dublin	Upgrade Traffic Signal Coordination	TFCA Award	Agree. Executed		9/16/97	FMR Due Dec 05
			\$ 22,011.00	Proj. Start		Sep-96	
			TFCA Expended	Final Reim.		11/19/98	
			\$ 22,011.00	FMR	Dec-05		
				Exp Deadline Met	4/22/98	yes	
95ALA13	City of San Leandro	Arterial Traffic Management-	TFCA Award	Agree. Executed		6/17/96	FMR Due Dec 05
			\$ 62,657.00	Proj. Start		Jul-95	
			TFCA Expended	Final Reim.		9/15/99	
			\$ 62,657.00	FMR	Dec-05		
				Exp Deadline Met	4/22/98	yes	

Agree Executed- Date TFCA Agreement executed  
Proj. Start- Date of project initiation  
FMR- Date final monitoring report submitted  
Exp. Deadline Met- Expenditure occurred before deadline

Spring 05- Timely Use of Funds

TFCA Program Manager Funds  
At Risk Report-  
July 2005

PPC- Agenda Item 3.1  
7/11/05

<u>Project No.</u>	<u>Sponsor</u>	<u>Project Title</u>	<u>Balances</u>	<u>Required Activity</u>	<u>Date Due</u>	<u>Activity Completed/ Date</u>	<u>Notes</u>
96ALA11	City of San Leandro	Advanced Traffic Management System- Citywide	TFCA Award	Agree. Executed		5/17/99	FMR Due Dec 05
			\$ 416,150.00	Proj. Start		Jul-96	
			TFCA Expended	Final Reim.		6/30/03	
			\$ 416,150.00	FMR	Dec-05		
				Exp Deadline Met	11/26/02	yes	
00ALA12	BART	Fruitvale Attended bicycle Parking Facility	TFCA Award	Agree. Executed		10/3/02	FMR Due Dec 05 Expenditures Deadline Dec 05
			\$ 400,000.00	Proj. Start		Jul-00	
			TFCA Expended	Final Reim.	12/31/06		
			\$ 308,188.00	FMR	Dec-05		
				Exp Deadline Met	12/31/05		
01ALA13	ACCMA	ACE Shuttle Service	TFCA Award	Agree. Executed		8/11/00	FMR Due Dec 05
			\$ 740,000.00	Proj. Start		Oct-01	
			TFCA Expended	Final Reim.	12/31/04	Jan-02	
			\$ 740,000.00	FMR	Dec-05		
				Exp Deadline Met	12/21/03	yes	

Agree Executed- Date TFCA Agreement executed  
Proj. Start- Date of project initiation  
FMR- Date final monitoring report submitted  
Exp. Deadline Met- Expenditure occurred before deadline

Spring 05- Timely Use of Funds



TFCA Program Manager Funds  
At Risk Report-  
July 2005

PPC- Agenda Item 3.1  
7/11/05

<u>Project No.</u>	<u>Sponsor</u>	<u>Project Title</u>	<u>Balances</u>	<u>Required Activity</u>	<u>Date Due</u>	<u>Activity Completed/ Date</u>	<u>Notes</u>
<b>GREEN ZONE (Milestone beyond 6 months)</b>							
04ALA02	City of Union City	Compressed Natural Gas Fueling Facility Improvements	TFCA Award	Agree. Executed	5/9/05	5/10/05	FMR Due June 06
			\$ 50,000.00	Proj. Start	Jun-05	May-05	
			TFCA Expended	Final Reim.	12/31/07	6/29/05	
			\$ 50,000.00	FMR	Jun-06		
				Exp Deadline Met	4/13/07	yes	
01ALA10	City of San Leandro	Arterial Management: Advanced Signal System	TFCA Award	Agree. Executed		3/18/02	FMR Due Jul 06
			\$ 42,500.00	Proj. Start			
			TFCA Expended	Final Reim.	12/31/04	Aug-04	
			\$ 42,500.00	FMR	Jul-06		
				Exp Deadline Met	12/21/03	yes	
03ALA13	ACCMA	Guaranteed Ride Home Program	TFCA Award	Agree. Executed	8/14/04	5/14/04	Expenditures not complete FMR Due Sep 06
			\$ 231,200.00	Proj. Start	Sep-04	Jul-04	
			TFCA Expended	Final Reim.	12/31/06		
			\$ 93,487.41	FMR	Sep-06		
				Exp Deadline Met	6/30/06		
03ALA14	City of Berkeley	City Carshare- Eastbay Expansion	TFCA Award	Agree. Executed	11/11/04	11/29/04	Expenditures not complete FMR Due Sep 06
			\$ 125,996.00	Proj. Start	Feb-05	12/1/04	
			TFCA Expended	Final Reim.	12/31/06		
			\$ 71,112.57	FMR	Sep-06		
				Exp Deadline Met	6/30/06		
03ALA15	LAVTA	ACE Shuttle to the Dublin/ Pleasanton BART Station (From Pleasanton ACE Station) for FY 04/05 and FY 05/06 Operations	TFCA Award	Agree. Executed	11/11/04	10/14/04	Expenditures not complete FMR Due Sep 06
			\$ 83,934.00	Proj. Start	Jul-04	Jul-04	
			TFCA Expended	Final Reim.	12/31/06		
			\$20,487.63	FMR	Sep-06		
				Exp Deadline Met	6/30/06		
96ALA10	City of Oakland	Arterial Traffic Signal Management- Citywide	TFCA Award	Agree. Executed		7/24/96	FMR Due date extended to Oct. 06
			\$ 850,000.00	Proj. Start		Oct-98	
			TFCA Expended	Final Reim.		4/9/03	
			\$ 850,000.00	FMR	Oct-06		
				Exp Deadline Met	12/31/02	yes	
04ALA01	City of Fremont	Signal Retiming: Auto Mall Pkwy., Paseo Padre Pkwy., Warm Springs Blvd., and Fremont Blvd.	TFCA Award	Agree. Executed	5/6/05		Expenditures not complete FMR Due Mar. 08
			\$ 123,000.00	Proj. Start	Jun-05		
			TFCA Expended	Final Reim.			
			\$ -	FMR	Mar-08		
				Exp Deadline Met	4/13/07		

Agree Executed- Date TFCA Agreement executed  
Proj. Start- Date of project initiation  
FMR- Date final monitoring report submitted  
Exp. Deadline Met- Expenditure occurred before deadline

Spring 05- Timely Use of Funds

TFCA Program Manager Funds  
At Risk Report-  
July 2005

PPC- Agenda Item 3.1  
7/11/05

<u>Project No.</u>	<u>Sponsor</u>	<u>Project Title</u>	<u>Balances</u>	<u>Required Activity</u>	<u>Date Due</u>	<u>Activity Completed/ Date</u>	<u>Notes</u>
<b>Projects Done/Completed and Will Be Removed from the Monitoring Program</b>							
97ALA33	City of Oakland	Class 2 Bicycle Lanes- 3rd St. Corridor (1.3mi.), Hegenberger (3.3mi), & Foothill Bancroft	TFCA Award	Agree. Executed		5/17/04	FMR Received Project Completed
			\$ 20,000.00	Proj. Start		Mar-99	
			TFCA Expended	Final Reim.		5/28/04	
			\$ 20,000.00	FMR	May-05	Jun-05	
				Exp Deadline Met	12/4/00	yes	
99ALA06	City of Oakland	Class II Bicycle Lane- 3rd St. (1.3mi.)	TFCA Award	Agree. Executed		10/31/01	FMR Received Project Completed
			\$ 34,618.00	Proj. Start		Nov-99	
			TFCA Expended	Final Reim.		5/28/04	
			\$ 34,618.00	FMR	May-05	Jun-05	
				Exp Deadline Met	11/17/01	yes	
01ALA04	City of Oakland	City of Oakland Bicycle Route Signage	TFCA Award	Agree. Executed		1/28/04	FMR Received Project Completed
			\$ 91,513.91	Proj. Start		Jul-01	
			TFCA Expended	Final Reim.	12/31/05	6/29/05	
			\$ 91,513.91	FMR	May-05	Jun-05	
				Exp Deadline Met	12/31/04	yes	
02ALA08	City of Livermore	Las Positas/Altamont Creek Multi-Use Trail	TFCA Award	Agree. Executed		4/3/03	FMR Received Project completed
			\$ 140,170.51	Proj. Start		May-02	
			TFCA Expended	Final Reim.	12/31/05	6/29/05	
			\$ 140,170.51	FMR	Mar-05	Jun-05	
				Exp Deadline Met	12/19/04	yes	
01ALA07	City of Oakland	Eastlake Streetscape Enhancement Program	TFCA Award	Agree. Executed		4/23/02	FMR Received Project Completed
			\$ 200,000.00	Proj. Start		Jul-01	
			TFCA Expended	Final Reim.	12/31/04	Apr-04	
			\$ 200,000.00	FMR	May-05	Jun-05	
				Exp Deadline Met	12/21/03	yes	

Agree Executed- Date TFCA Agreement executed  
Proj. Start- Date of project initiation  
FMR- Date final monitoring report submitted  
Exp. Deadline Met- Expenditure occurred before deadline



June 30, 2005

PPC Agenda Item 3.2  
Mtg Date: July 11, 2005

Frank R. Furger, Deputy Director  
Alameda County Congestion Management Agency  
1333 Broadway Suite 220  
Oakland, CA 94612

**Subject: Quarterly Project Monitoring Report  
Federally funded – Locally Sponsored Projects – Alameda County  
Draft At Risk Report – June 2005**

Dear Mr. Furger:

Enclosed is the Draft Federal At Risk Report dated June 2005. The Report is intended to identify activities required to comply with the project delivery requirements set forth in MTC's Resolution 3606 related to projects funded with STP and CMAQ funds. There are 13 locally sponsored federally funded projects segregated by "zone." Red zone projects are considered at a relatively high risk of non-compliance with the provisions of Resolution 3606. Yellow zone projects are considered at moderate risk, and green zone at low risk. The criteria for determining the risk zone are listed in a table near the end of the report. The durations included in the criteria are intended to provide adequate time for project sponsors to perform the required activities to meet the deadline(s). A project may have multiple risk factors that indicate multiple zones. The risk zone associated with each risk factor is indicated in the report. Projects with multiple risk factors are listed in the zone of higher risk. Attachment A provides details related to the deadlines associated with each of the Required Activities. The relationship between the Required Activities and the deadlines is the basis for determining the risk zone for a given project with the exception of the Required Activity for submitting the environmental package one year in advance of the obligation deadline for right of way or construction capital funding. This Required Activity is tracked and reported, but is not affiliated with any zone of risk.

The information presented in the report is based on the information made available to the project monitoring team. This information stems from the project sponsors as well as other funding agencies such as MTC and Caltrans Local Assistance.

If you have any questions regarding the enclosed report, please contact me at (510) 502-4357.

Sincerely,  
ADVANCE PROJECT DELIVERY INC.

  
James P. O'Brien

Enc.

**130 Bush Street, Floor 5  
Tel (415) 296-7908**

**San Francisco, CA 94104  
Fax (415) 296-8343**

### Red Zone Projects

Red Zone Criteria:

Please refer to the zone criteria page included in this report.

Index	TIP ID	Sponsor	Project Title	Fund Source	Program'd Amount (\$ x 000)	Phase	FY	Required Activity (See Attachment A for definitions)	Date Req'd by	Zone <sup>1</sup>	Notes	Prev Zone
1	ALA050020	Berkeley	Gilman Street Rehab	STP	\$ 705	CON	06/07	Req Proj Field Rev Sub ENV package Sub Req for Auth	8/04/05 6/30/06 4/01/07	R NA G		Y G G
2	ALA050022	Fremont	Rehab on Various Sts	STP	\$ 1,753	CON	05/06	Sub ENV package Req Project Field Rev Sub Req for Auth	6/30/05 8/04/05 4/01/06	NA R G		R Y G
3	ALA050025	Hayward	Hesperian Blvd Rehab	STP	\$ 553	CON	05/06	Sub ENV package Req Project Field Rev Sub Req for Auth	6/30/05 8/04/05 4/01/06	NA R G	Submitted 6/29/05	R Y G
4	ALA050024	Livermore	South Vasco Rd Rehab	STP	\$ 300	CON	05/06	Sub ENV package Req Project Field Rev Sub Req for Auth	6/30/05 8/04/05 4/01/06	NA R G		R Y G
5	ALA050028	Oakland	Chinatown Ped Imps	CMAQ	\$ 267	ENV	04/05	Encumber Funds Req Project Field Rev	6/30/06 8/04/05	G R	\$267k oblig. 5/17/05	Y G
				CMAQ	\$ 265	CON	05/06	Sub ENV package Sub Req for Auth	6/30/05 4/01/06	NA G		R G
				CMAQ	\$ 1,017	CON	05/06	Sub Req for Auth	4/01/06	G		G
				CMAQ	\$ 651	CON	06/07	Sub Req for Auth	4/01/07	G		G
6	ALA050023	Oakland	Rehab on Various Sts	STP	\$ 499	CON	05/06	Sub ENV package Req Project Field Rev Sub Req for Auth	6/30/05 8/04/05 4/01/06	NA R G		R Y G
				STP	\$ 1,074	CON	06/07	Sub Req for Auth	4/01/07	G		G

Notes:

<sup>1</sup> Zone Indicator: R = Red; Y = Yellow; G = Green; NA = Not Applicable.

### Yellow Zone Projects

Yellow Zone Criteria:

Please refer to the zone criteria page included in this report.

There are no Yellow Zone projects this Report

### Green Zone Projects

Green Zone Criteria:

Please refer to the zone criteria page included in this report.

Index	TIP ID	Sponsor	Project Title	Fund Source	Program'd Amount (\$ x 000)	Phase	FY	Required Activity (See Attachment A for definitions)	Date Req'd by	Zone <sup>1</sup>	Notes	Prev Zone
7	ALA030002	Ala. County	Vasco Road Safety Imps. Phase 1	STP	\$ 3,900	ROW	04/05	Encumber Funds	6/30/06	G	E-76 effective 6/29/05	Y
8	ALA050021	Ala. County	East Ave Rehab	STP STP	\$ 27 \$ 505	PSE CON	04/05 05/06	Encumber Funds Sub Req for Auth	6/30/06 4/01/06	G G	E-76 effective 2/28/05	G G
9	ALA010063	AC Transit	Aquire 416 Bus Catalyst Devices	CMAQ	\$ 68	CON	04/05	Award into FTA Grant	6/30/06	G	\$68k obligated 4/28/05	R
10	ALA030015	LAVTA	Acquire 25 Bus Catalyst Devices	CMAQ	\$ 175	CON	04/05	Award into FTA Grant	6/30/06	G	\$175k obligated 5/20/05 transfer letter sent to FTA	Y
11	ALA030017	LAVTA	Exp. Bus -Route 70 & Subscript. Routes	CMAQ	\$ 89	CON	04/05	Award into FTA Grant	6/30/06	G	\$89k obligated 4/28/05	Y
12	ALA050026	San Leandro	Washington Ave Rehab	STP STP	\$ 30 \$ 282	PSE CON	04/05 05/06	Encumber Funds Sub Req for Auth	6/30/06 4/01/06	G G	E-76 effective 2/24/05	G G
13	ALA990015	Union City	UC Intermodal Station	CMAQ	\$ 1,124	CON	05/06	Sub Req for Auth	4/01/06	G	TLC \$ –in process of transferring to FTA	G

Notes:

<sup>1</sup> Zone Indicator: R = Red; Y = Yellow; G = Green; NA = Not Applicable

## **Federal At Risk Report -Zone Criteria**

### **Red Zone Criteria:**

Request Project Field Review -project in TIP for more than two (2) months;  
Submit Request for Authorization (PE-ENV) deadline within two (2) months;  
Submit Request for Authorization (PE-PSE) deadline within two (2) months;  
Submit Request for Authorization (ROW) deadline within four (4) months;  
Submit Request for Authorization (CON) deadline within four (4) months;  
Obligation/ FTA Transfer deadline within two (2) months;  
Fund Encumbrance deadline within two (2) months;  
Construction award deadline within six (6) months;  
Fund Liquidation deadline within four (4) months; and/or  
Project Closeout deadline within four (4) months.

### **Yellow Zone Criteria:**

STIP/TIP amendment pending;  
Request Project Field Review -project in TIP for less than two (2) months; (more than 2 months – red zone);  
Submit Request for Authorization (PE-ENV) deadline within six (6) months; (within 2 months – red zone);  
Submit Request for Authorization (PE-PSE)) deadline within six (6) months; (within 2 months – red zone);  
Submit Request for Authorization (ROW) deadline within nine (9) months; (within 4 months – red zone);  
Submit Request for Authorization (CON) deadline within nine (9) months; (within 4 months – red zone);  
Obligation/ FTA Transfer deadline within four months; (within two months-red zone);  
Fund Encumbrance deadline within four months; (within two months-red zone);  
Construction award deadline within nine (9) months, (within 6 months – red zone);  
Fund Liquidation deadline within nine (9) months; (within 4 months – red zone); and/or  
Project Closeout deadline within nine (9) months; (within 4 months – red zone).

### **Green Zone Criteria:**

All conditions other than Red or Yellow Zone.

**Attachment A**

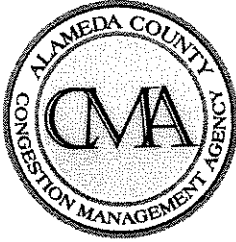
Definitions of Required Activities			
Index	Required Activity	Definition	Deadline
1	Req Proj Field Rev	Per MTC Resolution 3606, "Implementing agencies are required to request a field review within six months from MTC's approval of the project in the TIP."	6 months from adoption into the TIP.
2	Sub ENV package	Per MTC Resolution 3606, "Implementing agencies are required to submit a complete environmental package to Caltrans for all projects (except those determined <i>Programmatic Categorical Exemption</i> as determined by Caltrans at the field review), twelve months prior to the obligation deadline for right of way or construction funds." (This requirement does not apply to FTA transfers or planning activities).	12 months prior to the obligation deadline for RW or Con funds.
3	Sub Req for Auth	Per MTC Resolution 3606, "Implementing agencies are required to submit the complete request for obligation or FTA transfer to Caltrans Local Assistance by April 1 of the fiscal year programmed in the TIP, and receive an obligation/FTA transfer of the funds by June 30th of the fiscal year programmed in the TIP."	April 1 of FY in which funds are programmed in the TIP.
4	Obligate Funds	Per MTC Resolution 3606, "Funds must be obligated by June 30 <sup>th</sup> of the fiscal year in which they are programmed in the TIP. Funds not obligated (or transferred to FTA) by June 30 of the fiscal year programmed in the TIP will be returned to MTC for reprogramming." (No extensions will be granted to the obligation deadline).	June 30 of FY in which funds are programmed in the TIP.
5	Encumber Funds/ Award into FTA Grant	Per MTC Resolution 3606, "Funds must be encumbered within one state fiscal year following the fiscal year in which the funds were obligated (encumbrance is approval of a funding agreement with the state). This requirement does not apply to FTA transfers. For FTA projects, funds must be approved/awarded in a FTA Grant within one state fiscal year following the fiscal year in which the funds were transferred to FTA."	End (June 30) of State FY following FY of obligation.
6	Award Contract	Per MTC Resolution 3606, "Construction/Equipment Purchase contract must be awarded within one state fiscal year following the fiscal year in which the construction funds were obligated (this requirement does not apply to FTA transfers)."	End (June 30) of State FY following FY of obligation.
7	Liquidate Funds	Per MTC Resolution 3606, "Funds must be liquidated (expended, invoiced and reimbursed) within four state fiscal years following the fiscal year in which the funds were obligated (this requirement does not apply to FTA transfers)."	End (June 30) of fourth State FY following FY of obligation.
8	Project Close-out	Per MTC Resolution 3606, "Project must be accepted and closed out within one year of the last expenditure, or within five state fiscal years following the fiscal year in which the funds were obligated, whichever occurs first (this requirement does not apply to FTA transfers)."	One year after date of last expenditure; or end (June 30) of fifth State FY following FY of obligation, whichever occurs first.

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2006 STIP Schedule			
		CMA	MTC/CTC
May		ACTAC review draft 2006 STIP Strategy and Guidelines	CTC - Fund Estimate Assumptions adopted
June		CMA Release Call for Information for Existing STIP Projects	
		CMA approve 2006 STIP Strategy and guidelines	
July		Project Information For Existing Projects Submitted to CMA	Draft Fund Estimate reviewed by the CTC
		CMA Release Call for Projects for New Projects (dependent on Fund Estimate released by CTC in July)	MTC Approves RTIP Policies
August		NO CMA MEETINGS	CTC adopts Fund Estimate
		Project Information for New Projects Submitted to CMA (dependent upon CTC Fund Estimate)	
September		CMA Submits Draft Fact/Fund Sheets to MTC	
		Draft RTIP to CMA Board (9/22)	MTC Requests RTIPs (by 9/16)
October		CMA Submits Fact/Fund Sheets Revisions to MTC (10/5)	
			MTC circulates RTIP for public comment (10/14 - 11/15)
		CMA Board Approve Final RTIP (10/27)	
November			MTC approves RTIP (11/16)
December			RTIP Due to CTC (12/15)

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ALAMEDA COUNTY  
CONGESTION MANAGEMENT AGENCY

1333 BROADWAY, SUITE 220 • OAKLAND, CA 94612 • PHONE: (510) 836-2560 • FAX: (510) 836-2185  
E-MAIL: mail@accma.ca.gov • WEB SITE: accma.ca.gov

*July 11, 2005  
Agenda Item 4.1*

**MEMORANDUM**

Date: July 1, 2005  
To: Plans and Programs Committee  
From: Saravana Suthanthira, Associate Transportation Planner  
Subject: Draft 2005 Congestion Management Program

**Action Requested**

It is recommended that the Board approve the Draft 2005 Congestion Management Program (attached separately). Substantive changes to all of the chapters with the exception of Chapter 7 Capital Improvement Program have been reviewed by the Committee. The changes to Chapter 7 include update to the MTC's policy with respect to distribution of STP/CMAQ funds in the region reflecting the current policy and update to the Capital Improvement Program projects listing.

**Next Steps**

The draft 2005 CMP document will be presented to the CMA Board this month. Chapter 7 Capital Improvement Program will be presented pending the release of 2006 STIP fund estimate. The draft document will be transmitted to the Metropolitan Transportation Commission upon approval by the Board by July 31, 2005. The final 2005 CMP will be brought back to the Committee in September.

**Discussion**

The CMP is required to be updated every two years in odd-numbered years. The 2005 CMP update began in January of this year. Based on the recommendations of ACTAC, Plans and Programs Committee and the CMA Board, changes were made to Chapters 2, 3 and 8 thru 10. Chapter 7 is being presented pending the release of 2006 STIP fund estimate. Current changes to Chapter 7 includes update to the MTC's policy with respect to distribution of STP/CMAQ funds in the region reflecting the current policy and update to the Capital Improvement Program projects listing as detailed in Table 16 of the report. No other substantive changes were made to the draft CMP document.

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